

Vacant position in Stockholm, Sweden:

Finance Controller & HR administrator at Cobolt AB



At Cobolt AB, we specialize in developing, manufacturing, and delivering innovative high-performance lasers for integration into a wide range of applications in the areas of imaging, detection and analysis. With a market recognition of exceptional quality and reliability, we supply lasers to market leading manufacturers of advanced analytical and imaging instrumentation in the world and some of the most renowned universities and research labs. Our lasers are used in equipment for biomedical research, pharma production, clinical diagnosis, development of equipment for augmented reality and quantum technology research. To name a few of our end user applications.

Cobolt AB, with approximately 70 employees, is the largest entity of HÜBNER Photonics; an international organization with offices in Stockholm, Kassel, Hannover, and San Jose. HÜBNER Photonics is a corporate division of the HÜBNER Group, a privately held company headquartered in Kassel. Hübner Photonics is in a strong growth phase and has almost tripled in revenue over the last 5 years with maintained strong profitability.

The role

We're now looking for a Finance Controller to join our Stockholm office. The main responsibility of the role is to plan and execute the consolidated financial reporting of the Hübner Photonics entities, to our mother company and to be Hübner Photonics' first point of contact for the mother company in matters related to finance control. A second part of the role is to lead the HR administration of Cobolt AB. In this role you will be part of the finance team at Cobolt AB, but also communicate frequently directly with the finance & control department in Kassel, Germany.

Key Responsibilities:

- Prepare monthly financial reports for Hübner Photonics entities (in excel)
- Upload the consolidated monthly reports to the mother company (in SAC, a SAP consolidation tool)
- Maintain and develop the HR routines of the company
- Support with on- & off-boarding of staff
- Administrate salaries, pensions and other insurances for employees
- Support to employees and management in labor law questions

The role is also including some office management tasks such as maintenance of office supply contracts.

We are also looking for a candidate who is willing and able to serve as back-up on daily bookkeeping tasks during times of absence of the company's standard accounting resources.

The role is part of a finance and admin team of 3-4 people and reports to the Finance manager of Cobolt AB. The role is placed at the Cobolt AB offices in Solna. The role is suitable for someone in an early stage of a career in finance control and business administration who is efficient, well-organized, eager to learn, willing to take responsibility and develop as a professional in the stimulating environment of a manufacturing international company in high tech industry.

Competence requirements:

- Swedish (native level) and English (professional level)
- IFRS
- Financial reporting

Meriting competence:

- Experience working in SAP/SAC
- University degree (3 years) in finance or business administration

What can we offer you?

We are a motivated, easy-going and mixed group of individuals that work together with a shared vision for the business and of the work-place to be fun, friendly and healthy. We can offer you an intellectually stimulating work environment where you feel strongly part of the business development of the whole company, as all functions, from R&D to production and sales are all under the same roof. We put a lot of responsibility and trust into our co-workers and strive to make everyone feel included in our efforts to continuously improve and further develop our company. You will work in an international environment; with international subsidiaries, and almost exclusively international customer base and a team of co-workers with largely mixed cultural backgrounds being located at multiple sites around the world. Since you will be working with a wide range of finance reporting and HR related matters you will be given the opportunity to develop your expertise and grow in your role.

Does this sound like something for you? Don't hesitate to apply! If you have any questions, you can contact info.se@hubner-photonics.com